



Westwood House Child Contact Centre

Wagg Street, Congleton, Cheshire, CW12 4BA

Telephone 01260 548629

email: congleton.naccc@outlook.com



NACCC Member No 282/1

Reference number
(for office use)

Please return the completed Voluntary Role form

To: The Coordinator at the above address

Position applied for	
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Surname

Forename(s)

Address

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.....

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Phone number Mobile Work

When would you be available to take up the post?

Please provide the names of two referees, one of which should be your current (or most recent) employer, volunteer manager or tutor.

1. Name: Address:	2. Name: Address:
Phone number: Mobile number:	Phone number: Mobile number:

May we contact your current employer before the interview? YES/NO

Do you wish to be informed before we contact the above referees? YES/NO

References will be taken up before the post is offered.

Current or most recent employment/volunteer role

Name of employer/ voluntary organisation	Employed from	To	Duties involved

Past employment

Name of employer/ voluntary organisation	Employed from	To	Duties involved

Education and Qualifications

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REHABILITATION OF OFFENDERS ACT 1974 (EXCEPTIONS ORDER 1975)

Because the work for which you are applying involves working with children we are obliged to ask you, in connection with your Application, to disclose any convictions you may have. Under the conditions of the above Order, you are not entitled to withhold information about convictions which otherwise might be considered spent.

A prior criminal conviction may not prevent you from working at our Centre, but failure to disclose relevant convictions in full will result in immediate suspension pending investigation.

Please list below details of any convictions you may have. This information will be treated as strictly confidential but you should be aware that any offer of employment made will be subject to a satisfactory DBS disclosure.

Have you ever been convicted by a court of a criminal offence?	YES	NO
If yes, please give details including dates and courts where convicted		
Are you subject to any current or outstanding disciplinary procedures or legal action? <i>If Yes, please give details</i>	YES	NO
DBS I am happy to complete a Disclosure Application Form to enable an Enhanced DBS Disclosure to be undertaken.		
Signed Date		

I declare that the information given above is true and complete. I understand that any wilful misstatement or omission may render me liable to dismissal.

Signed Date

Please go to www.naccc.org.uk for more information

Relevant experience, both paid and voluntary and tell us something about you.

Please use an A4 continuation sheet if necessary and attach it to your application form.

A large, empty rectangular box with a thin black border, intended for the applicant to provide details of their relevant experience, both paid and voluntary. The box occupies most of the page below the instructions.